\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Recommender’s name]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Recommender’s institution]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Recommender’s address]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Recommender’s phone or email]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Date]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Recipient’s name]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Recipient’s institution]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Recipient’s address]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Recipient’s phone or email]Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Recipient’s name],  
  
I am writing to enthusiastically recommend \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Applicant’s name] for admission to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Program applied for] at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Institution's name]. Having had the pleasure of engaging with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Applicant’s name] as their \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Relation to applicant] for \_\_\_\_\_\_ [Time] at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Institution’s name], I have been impressed by their commitment to achieving and maintaining a high standard in all endeavors. This positions me well to attest to their suitability for this application.  
  
During their tenure in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Applicant’s field of study/interest], \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Applicant’s name] has consistently demonstrated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Applicant’s attribute/skill]. A notable achievement was their commitment in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Description of achievement]. As a result, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Result of achievement].

Moreover, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Applicant's name] has shown remarkable \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Applicant’s attribute/skill] through their involvement in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Description of achievement]. Because of this, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Result of achievement].

Beyond \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Applicant’s name]’s accomplishments in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Applicant’s field of study/interest], they have made significant contributions to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Description of achievement], showcasing their \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Applicant’s attribute/skill]. Through these contributions, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Result of achievement].  
  
To conclude, I am confident in recommending \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Applicant’s name] for the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Program applied for]. I have no doubt that they will continue to excel and go on to make significant contributions in the field of healthcare.  
  
I am happy to provide any additional information or discuss \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Applicant’s name]’s journey further. I can be reached at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Recommender’s phone or email].

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Recommender’s name]  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Recommender’s department or title]